BLANCHESTER BOARD OF EDUCATION
951 CHERRY ST
BLANCHESTER, OH 45107
(REVISED 02/06)

Prospective employees will receive consideration without discrimination Because of race, creed, color, gender, age, national origin, disability, or veteran status

APPLICATION FOR EMPLOYMENT

PERSONAL

Last Name First Middle	Date
Street Address	Home Phone ( )
City State Zip	Business Phone ( )
Have you applied for employment with us previously? No ☐ Yes ☐ If Yes, Month and Year _____ Location _____ Position _____	Email Address
Position Desired	Social Security Number - -
(Teachers only) Please list all areas of Certification (may use back if needed)	Pay Expected
(Apart from absence for religious observances, are you available for full-time work? No ☐ Yes ☐ If No, what hours can you work? _____	Will you work overtime if asked? No ☐ Yes ☐
Are you legally eligible for employment in the United States? No ☐ Yes ☐	When will you be available to begin work?
Other special training or skills? (may use back if needed)	
How did you learn of our school district?	

EDUCATION

School Attended	Name and Location of School	Course of Study	No. of Years Com-pleted	Did you Graduate?	Degree or Diploma
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	

MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS

(exclude those which may disclose your race, color, religion, or national origin)

Employment History

(You may attach a resume in lieu of completing this section)

Please give accurate, complete, full-time and part-time employment record.
Start with present or most recent employer

1	Company or School District Name	Phone ( )
	Address	Employed (Month and Year) From _____ To _____
	Name of Supervisor or Principal	Annual Salary Beginning $_____ Ending $_____
	Grade and Subjects Taught or JobTitle and Description of your Work	Reason for Leaving

2	Company or School District Name	Phone ( )
	Address	Employed (Month and Year) From _____ To _____
	Name of Supervisor or Principal	Annual Salary Beginning $_____ Ending $_____
	Grade and Subjects Taught or JobTitle and Description of your Work	Reason for Leaving

3	Company or School District Name	Phone ( )
	Address	Employed (Month and Year) From _____ To _____
	Name of Supervisor or Principal	Annual Salary Beginning $_____ Ending $_____
	Grade and Subjects Taught or JobTitle and Description of your Work	Reason for Leaving

4	Company or School District Name	Phone ( )
	Address	Employed (Month and Year) From _____ To _____
	Name of Supervisor or Principal	Annual Salary Beginning $_____ Ending $_____
	Grade and Subjects Taught or JobTitle and Description of your Work	Reason for Leaving

We may contact the employees listed above unless you indicate those you do not want us to contact.	**DO NOT CONTACT** Employer Number(s) _____ Reason: _____

MILITARY	**Complete this section if you served in the U.S. Armed Forces**	Branch of Service
	Describe your duties and any special training	Period of Active Duty (Month & Year) From _____ To _____
		Rank at Discharge
		Date and Type of Final Discharge

General Information

Are you a U.S. Citizen? Yes ☐ No ☐

Have you ever been bonded Yes ☐ No ☐ If yes, with what employer's _____

Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged, or sealed by a court? Yes ☐ No ☐
If Yes, describe in full.

(Please Note: All employment is subject to the results of a criminal records check)

State Names of Relatives and Friends working for us.

Have you ever received disability insurance? Yes ☐ No ☐

Have you ever received worker's compensation? Yes ☐ No ☐

Have you any physical defects which preclude you from performing certain jobs? Yes ☐ No ☐
If Yes, please describe.

Please provide a brief statement concerning your particular strengths and abilities which will benefit Blanchester Local School District (may use back for additional)

Signature

The information in the application for employment is true, correct, and complete. If employed any misstatement or omission of fact on the application, may result in my dismissal. Candidates for employment may be required to undergo a criminal records check as required by the O.R.C. 3319.39

I understand that the acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide. To engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained you must provide, at my request, the name and address of the agency so I may obtain from them the nature and substance of the information contained in the report.

Date _____ Signature _____

This area for additional comments

Area below reserved for office use only